

SAHK Jockey Club Elaine Field School  
2022-2023 Parent Notice  
**Ordering of Winter School Uniform**

1<sup>st</sup> November, 2022

Dear Parents,

[This is the summary of the Chinese Version as attached]

Please note that we are going to host a group ordering of winter school uniform. Details are as follows:

1. Parents are welcomed to join the measuring session at the date below:

Date :	4 <sup>th</sup> November(Fri) ,7 <sup>th</sup> November(Mon)) and 8 <sup>th</sup> November(Tue)
Time :	10:00 am – 10:40 a.m.
Place :	School Hall
Remark	Parents entering the school must have received the third dose of the vaccine or meet the enquirement of ‘Vaccine Passport’. When entering the school, please scan the "Safe Travel" app, take a rapid antigen test at home and show a negative test result.

2. An invoice will be given to parents after returning the order form. Payments should be made by paying cash at our school office in person.
3. If parents need to change the school uniform, please return it to the class teacher within 7 days and parents will be notified of the payment and collection arrangements after sorting. Please note that uniform can only be changed once.
4. Concerning the time constraint for parents, students are allowed to wear the old school uniform in 2022-2023. And all students are required to wear the new school uniform in 2023-2024.
5. Please sign and return the reply slip and order form to school **on or before 8<sup>th</sup> November, 2022 (Tuesday)** to confirm your order.

For any enquiries, please feel free to contact Ms Lam Man Kuen at 2348 9506.

\_\_\_\_\_  
Mr Suen Yau Man  
Principal

**Reply Slip**

To whom it may concern,

I have acknowledged the details of ordering new school uniform and I decide

\*  to place an order. not to place an order

Student name: \_\_\_\_\_ Signature of Parent: \_\_\_\_\_

Class: \_\_\_\_\_ Name of Parent: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please ✓ in the appropriate box.